



# Hunnyhill Primary School

<b>Date of Review</b>	<b>June 2020</b>
<b>Next Review Due</b>	<b>June 2022</b>
Staff Responsibility	Headteacher
Notes / Source	
Signed by Chair of Governors	<i>P Stevens</i>

## Transition Policy

At Hunnyhill Primary we recognise that change can be a difficult time for children. There are several change or transition points throughout a child's time at school and we aim to make these as easy as possible.

### Starting School

The children who start in our Early Years Foundation Stage come to us from a variety of pre-schools. We have developed strong links with our local feeder pre-schools and children visit the school before they are due to start to get to know their environment and the adults who work in it. In the Summer Term before the children start parents and children are invited to various sessions and information meetings and there is also the opportunity for a home visit in which a member of our Early Years team can observe the child in the comfort of that child's own familiar surroundings. The Early Years teacher will meet with Preschool leaders/Key workers to gather as much information as possible about each child.

### Changing Class

Early Years children will already be familiar with the Early Years and Foundation Stage and Year 1 areas because the school works hard to build a continuous ethos. There are opportunities for all year groups to visit their new class and work with their new teacher in the Summer Term. Teachers will familiarise themselves with their new class by visiting the children and through discussions with the previous teacher. This will all help to ensure a smooth transition. Sometimes a class may have to be split because it exceeds the recommended numbers and this will be done with sensitivity to the child's needs.

### Joining the school 'in term' / In-year transition

We work closely with the parents and the previous school of those children who join Hunnyhill part way through a school year. Class teachers and the office staff will make contact with the child's previous school to get their information and documents transferred. The class teacher will assess each child shortly after they arrive in order to get an understanding of their ability.

## **Moving on**

### **Primary**

When a child moves on to another Primary School the information we hold about that child will be passed to the new school as soon as we know the location.

### **Secondary**

Hunnyhill children generally transfer to four main secondary schools, Carisbrooke College, Medina College, Christ the King and Cowes Enterprise College. It is essential that good transition and communication is nurtured throughout the children's time in Year 6 by:

- Informing parents when relevant secondary schools are holding their Open Days
- Developing strong links with secondary school Key Staff with responsibility for transition, especially their SENCo
- Engaging in joint transition projects between secondary schools and primary schools.
- Hunnyhill has developed good links with the secondary schools it feeds into and will make every effort to ensure that pupils moving to Year 7 will have the transition made as easy as possible.

### **Extra Support**

For those that may find change more difficult, Hunnyhill helps to support these children with extra pastoral support and transition work. For some of our most vulnerable, a personal transition plan will be put in place to support the move.

### **Transition for Life**

The above strategies are expected to prepare children for transition for life, not just for their time in the education system, and to develop resilience.

*Please read this policy in conjunction with the SEN, Safeguarding, and Child Protection Policies.*